

## Step 1: Verify Equipment Eligibility

- Check the California Foodservice Instant Rebates Qualifying Products List (QPL): [fs.californiainstantrebates.com/qpl](https://fs.californiainstantrebates.com/qpl)
  - List is updated monthly to reflect the addition/removal of qualifying equipment.
- Equipment must be on the QPL at the time of sale to be eligible for rebates.

## Step 2: Verify Customer Eligibility

- Verbally confirm that the site where equipment will be installed receives **nonresidential** service from SoCalGas®, Pacific Gas and Electric Company (PG&E®), Southern California Edison Company (SCE®), or San Diego Gas & Electric Company (SDG&E®) **before offering an instant rebate**.
  - **Natural Gas units:** Customers must have a nonresidential gas account with SoCalGas, PG&E, or SDG&E.
  - **Electric units:** Customers must have a nonresidential electric account with PG&E, SCE, or SDG&E.
  - **Dual Fuel units:** Customers must have a nonresidential gas OR electric account with SoCalGas, PG&E, SCE, or SDG&E.
- Ask the end user for the ZIP code where the equipment will be installed.
- Navigate to [fs.californiainstantrebates.com/#customer-eligibility](https://fs.californiainstantrebates.com/#customer-eligibility).
- Enter the ZIP code where the equipment will be installed and click “Search ZIP Code.”
- The ZIP Code Lookup Tool will provide an eligibility response for Natural Gas, Electric, and Dual Fuel Equipment. Follow the directions below based on the fuel type of equipment that you are selling. For reference, dishwashers, conveyor broilers, and demand controlled kitchen ventilation are considered dual fuel equipment.
  - **Eligible** - End user is eligible to receive an instant rebate for this fuel type, proceed to step 3
  - **Ineligible** - End user is not eligible to receive an instant rebate for this fuel type

## Step 3: Complete the Sale

- Apply sales tax to the pre-rebated cost of the equipment.
- Ensure invoice includes a line item specifying “California Instant Rebate” and that the rebate amount is correct by referring to the Qualifying Product List at [fs.californiainstantrebates.com/qpl/](https://fs.californiainstantrebates.com/qpl/).
- Make sure to check the rebate units—rebate amounts may be listed “per vat,” “per cavity,” “per deck,” “per foot,” or “per unit” etc. You may need to calculate the total rebate amount based on the units. For example, oven rebate amounts are often listed “per cavity.” A column in the Qualified Product List will indicate how many cavities each model has. To calculate the rebate for the model you are selling, you need to multiply the rebate amount by the number of cavities for the model. If you have any questions about these calculations, please contact us to verify.
- Collect installation address from end user and note address legibly on invoice.
  - Ensure end user’s contact name, phone number, and email are accurate and end user is made aware that all rebated purchases are subject to on-site inspection and claim verification.

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## Step 3: Complete the Sale (continued)

- If the equipment is being sold to a general contractor (GC)/reseller who will sell to the end user, you as the dealer must meet these requirements:
  - **Both** the GC/reseller and end user/installation site information must be listed on the invoice, such as contractor in the “Bill to” section, and the end user/installation information in the “Ship to” section. See the attached invoice for an example.
  - Confirm that the contact names, phone numbers and addresses for the GC/reseller **and** end user are accurate. Ensure that your customer understands and conveys to the end user that all rebated purchases are subject to onsite inspection and claim verification, and that they must pass on the full value of the instant rebate to the end user.
  - Dealers may be held liable if GCs/resellers do not comply with these requirements.

## Step 4: Submit Claim for Rebate Reimbursement

- After invoicing, log in to [californiainstantrebates.com](http://californiainstantrebates.com) and click the “Submit New Claim” button.
- Complete claim form with the required information and upload a copy of the invoice. Be sure the invoice includes the end user’s contact information and equipment installation address, and GC/reseller’s contact information (if applicable).

## Failure to follow all the requirements above can result in rejected claims.

All rebated purchases are subject to on-site inspections and verifications. Please make sure to inform all end users that by accepting rebates they are indicating they are willing to be contacted and visited by program representatives to verify equipment receipt and installation. If we are unable to verify the equipment sale with the contact information provided, we will reach out to you for assistance.



The California Foodservice Instant Rebates Program is funded by California utility customers and administered by Southern California Gas Company (SoCalGas®) and supported by the state’s other investor-owned utilities (IOUs), Pacific Gas and Electric Company (PG&E®), Southern California Edison Company (SCE®) and San Diego Gas & Electric Company (SDG&E®), under the auspices of the California Public Utilities Commission through a contract awarded to Energy Solutions. Program funds, including any funds utilized for rebates or incentives, will be allocated on a first-come, first-served basis until such funds are no longer available. This program may be modified or terminated without prior notice. Customers who choose to participate in this program are not obligated to purchase any additional goods or services offered by Energy Solutions or any other third party. The selection, purchase, and ownership of goods and/or services are the sole responsibility of customer. **None of the above-mentioned IOUs make any warranty, whether express or implied, including the warranty of merchantability or fitness for a particular purpose, of goods or services selected by customer. None of the IOUs endorse, qualify, or guarantee the work of Energy Solutions or any other third party.** Eligibility requirements apply; see the program conditions for details.

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