Rebate Process Guide for Dealers

STEP 1 Verify Equipment Eligibility

- The CA and NV Southwest Gas Instant Rebates programs offer rebates for high efficiency equipment models
 listed on either the California Foodservice Instant Rebates Qualifying Products List (<u>caenergywise.com/</u>
 <u>instant-rebates</u>), ENERGY STAR®'s Qualifying Product Lists (<u>energystar.gov/productfinder</u>), or the California
 Energy Commission (CEC) Appliance Database (cacertappliances.energy.ca.gov) for PRSVs only.
- Look up the equipment model you are selling to ensure it is on one of the qualified product lists before offering the rebate.

Lists are updated at a minimum of once a month to reflect the addition/removal of qualifying equipment. Please be sure to check and confirm you are providing the correct Southwest Gas rebate amounts (see Step 3).

STEP 2 Verify Customer Eligibility

- Verbally confirm that the business where equipment will be installed receives (non-residential and non-transport) service from Southwest Gas before offering an Instant Rebate.
- Ask the customer for the zip code where the equipment will be installed.
- Navigate to one of the two zip code lookup tools to verify customer eligibility:
 - a) energy-solution.com/fs-programs-all
 - b) caenergywise.com/instant-rebates/#customer-eligibility

If navigating to <u>energy-solution.com/fs-programs-all</u>, enter the customer installation zip code and click "Search." You will see one of four results:

1) Search

Yes, the customer is eligible through
Southwest Gas Instant Rebates! Point-ofSale Foodservice Rebate Program
Click on the program title below for more information.

Customer is eligible for Southwest Gas rebate. **Proceed to Step 3.**

yes, the customer is eligible through
Southwest Gas Instant Rebates! Point-ofSale Foodservice Rebate Program
California Foodservice Instant Rebates
Program
OR
California Foodservice Instant Rebates
Program
Click on the program title below for more

information.

Customer is eligible for a rebate from Southwest Gas <u>or</u> California Foodservice.* **Call Energy Solutions at (714) 787-1098 to confirm customer natural gas provider.**

*California Foodservice is an example of one Instant Rebates program that has overlapping zip codes with the Southwest Gas program. Follow the same instructions if a zip code is eligible for a different Instant Rebates program.

90802 Search

Yes, the customer is eligible through
California Foodservice Instant Rebates
Program
Click on the program title below for more information.

Customer is NOT eligible for a rebate from Southwest Gas. Please follow process for California Foodservice or other eligible Instant Rebates program instead.

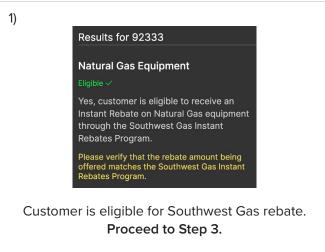
Call Energy Solutions at (714) 787-1098 to enroll in other eligible Instant Rebate Programs if you are not already enrolled.

82801 Search
Sorry, the customer is not eligible for any

Instant Rebates! program.

Customer is NOT eligible for a rebate from Southwest Gas or other Instant Rebates program. Do not offer customer a rebate.

If navigating to <u>caenergywise.com/instant-rebates/#customer-eligibility</u>, enter the customer installation zip code and click "Search." You will see one of four results:



Results for 90020

Natural Gas Equipment

Eligible

Yes, customer is eligible to receive an Instant Rebate on Natural Gas equipment.

Customer is NOT eligible for a rebate from Southwest Gas. Please follow process for

Call Energy Solutions at (714) 787-1098 to enroll in other eligible Instant Rebate Programs if you are not already enrolled.

California Foodservice or other eligible Instant Rebates program instead.

Results for 92345

Natural Gas Equipment

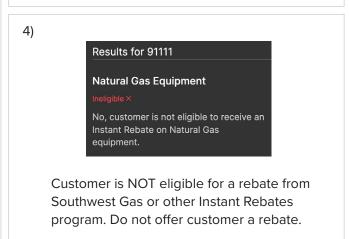
More Information Needed

Customer is eligible to receive an Instant
Rebate on Natural Gas equipment from
either California Foodservice Instant
Rebates or Southwest Gas Instant
Rebates.

Please call Energy Solutions at (714) 7871098 to confirm natural gas provider.

Customer is eligible for a rebate from Southwest Gas <u>or</u> California Foodservice.* Call Energy Solutions at (714) 787-1098 to confirm customer's natural gas provider.

*California Foodservice is an example of one Instant Rebates program that has overlapping zip codes with the Southwest Gas program. Follow the same instructions if a zip code is eligible for a different Instant Rebates program.



If your customer is a casino or large business, please confirm eligibility with your Account Manager.

STEP 3 Complete the Sale

- · Apply sales tax to the pre-rebated cost of the equipment.
- Ensure invoice includes a line item specifying "Southwest Gas Instant Rebate" and that the rebate amount is correct by referring to the tables below.
- Collect installation address from customer and note address legibly on invoice.

California Rebate Amounts						
Equipment	Instant Rebate					
Combination Oven	\$1,500-\$3,000/cavity*					
Convection Oven, Tier 1&2	\$600/cavity					
Conveyor Broiler	\$1,500/unit					
Conveyor Oven	\$1,200/cavity					
Cooktop	\$100/burner					
Fryer, Tier 1&2	\$900/vat					
Griddle	\$150/foot					
Rack Oven	\$2,000/unit					
Rotisserie	\$1,500-\$3,000/cavity*					
Steamer	\$2,000/cavity					
Underfired Broiler	\$600/foot					

Nevada Rebate Amounts				
Equipment	Instant Rebate			
Fryer	\$750/vat			
Convection Oven	\$500/cavity			
Conveyor Oven	\$750/unit			
Combination Oven	\$1,000/oven			
Pre-Rinse Spray Valve	\$30/unit			

^{*}Rebate amount varies based on equipment size or efficiency

STEP 4 Submit Application for Rebate Reimbursement

- Navigate to <u>www.SWGasInstantRebates.com</u> and log in with your username and password.
 If you do not have a username or need to reset your password, contact <u>InstantRebates@energy-solution.com</u> or 714-787-1098.
- If needed, watch our 9-minute tutorial video on the claim submittal process: How To: Submit Rebate Reimbursement Claims for SoCalGas, Southwest Gas, and LADWP: youtu.be/SK3ezcKXJuQ.
- · Once logged in, select Submit New Claim.
- Select the **Southwest Gas Instant Rebates! Foodservice Program** in the "**Select Program**" dropdown. Enter the customer installation address, city, state, and zip code, and search for qualified locations.

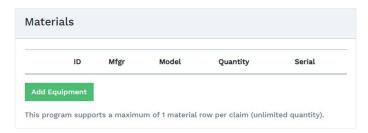
e found th	ne following authorized	locations based on the address	s data entered.				
	_	details for more results. Please					
	Name	Address	City	State	Zip	Туре	Sector
				CA	96160	gas	commercial
Select	PIZZA KING	111 MAIN STREET	TRUCKEE				

Select the appropriate customer address and click "Continue".

If a qualified address does not match, confirm the customer address was input correctly or call (714) 787-1098 for assistance.

Location Search Results Sorry, we couldn't find authorized locations for the search criteria entered. Locations are also matched for service and sector type, based on program selected. Please try variants of street names (e.g. "St" instead of "Street")

- Provide the business name and customer information under "Customer Information".
- Provide the invoice number, sales date, store or branch, and upload sales invoice as an attachment under "Sale Information".
- Provide the equipment information by clicking "Add Equipment" in the "Materials" section.



In the pop-up, enter the number of units sold under "Quantity" and select the make & model from the Product Type dropdowns.

If selecting a **Fryer**, enter the number of fryers sold in the quantity section and select the number of vats the fryer has in the dropdown selection

If selecting a **Convection Oven**, enter the number of double or single stack convection ovens sold in the quantity section and choose "Single Stack" or "Double Stack" in the dropdown selection

Select "Add This Equipment to Claim" to complete.



- Provide the Project Type and Estimated Install Date under "Project Information".
- · Add optional claim notes and click "Submit".
- If you're unable to click submit, double-check to ensure all the required fields are properly completed.

Claims must be submitted within 90 days and are usually reviewed and approved within a few days.

How to submit another claim for the same project/address:

- If you would like to submit multiple unit type claims sold to the same customer, go to Claims → List → click on the claim that was just submitted.
- In the top right-hand corner, click the Copy Claim button. This button will autofill the claim with the customer contact information.



- Complete the rest of the claim by filling out the equipment details.
- · Add optional claim notes and click "Submit".
- If you're unable to click submit, double-check to ensure all of the required fields are properly completed.

Reimbursement checks are generally issued within two weeks of application approval.



